



We're thrilled to have you as a sponsor of ViVE 2025 to be held on Sunday, February 16 - Wednesday, February 19 at the Music City Convention Center in Nashville, TN. The Exhibitor Kit provides everything you need for pre-show and onsite planning, including details on official show contractors and vendors below.

General Service Contractor - T3 Expo Booth build and furnishings, installation and dismantle booth labor services, booth cleaning, shipping, material handling Online Ordering Email: help@t3expo.com Phone: 888-698-3397	Music City Convention Center - Exclusive Services Electrical, compressed air, water & gas, Internet & telecommunications, rigging, security Online Ordering Email: orderservices@nashvillemcc.com Phone: 615-401-1440
Audio & Visual - Clarity Experiences Online Ordering Email: exhibits@clarityexperiences.com	Food and Beverage - Music City Convention Center *Exclusive Provider Email: jenny.brewer@nashvillemcc.com Phone: 615-401-1362

Show Floor Schedule

FUNCTION	DATE	HOURS (CST)
EXHIBITOR BUILD**: 400 sq ft (20'X20') & larger custom booths	SATURDAY, FEBRUARY 15	9:00 AM – 7:00 PM
EXHIBITOR BUILD**: 200 sq ft (10'X20') & larger custom booths	SATURDAY, FEBRUARY 15	3:00 PM - 7:00 PM
EXHIBITOR BUILD & MOVE-IN**: 100 sq ft (10'X10') & Larger Turnkey Booths + All Custom Booth Builds Continued	SUNDAY, FEBRUARY 16	9:00 AM - 7:00 PM
EXHIBITOR BUILD & MOVE-IN**: Viosks, Kiosks, Pavilions, Meeting Pods/Cubes + All Custom Booth Builds Continued	SUNDAY, FEBRUARY 16	1:00 PM - 7:00 PM
SHOW FLOOR OPEN	MONDAY, FEBRUARY 17	8:00 AM – 5:45 PM
	TUESDAY, FEBRUARY 18	8:00 AM – 5:45 PM
	WEDNESDAY, FEBRUARY 19	8:00 AM - 12:00 PM
EXHIBITOR MOVE-OUT	WEDNESDAY, FEBRUARY 19	12:00 PM – 8:00 PM

*Exhibitor Booths must be completed and all freight must be removed from the show floor by Sunday, Feb 16 at 7:00 PM
**Saturday and Sunday are build days, which means pre-built structures will not be fully ready until Monday, Feb 17 at 8:00 AM

To ensure you have the best experience at ViVE, we encourage you to do the following as soon as possible:

1. Book your hotel room. The discounted room rates are expected to sell out early. Book your room via our dedicated website [HERE](#).
2. All attendees must be registered to attend ViVE. Please register any remaining tickets as soon as possible [HERE](#).
3. Review the Exhibitor Checklist to stay on track. View your checklist [HERE](#).
4. For FAQs - refer to our website [HERE](#).
5. Follow & engage with our social networks: [LinkedIn](#) / [X](#) / [Instagram](#).
6. Questions? Contact Us: sponsors@viveevent.com.