

Booth Plan Requirements:

Please submit a scaled drawing (PDF or CAD) that includes the following elements (if applicable to booth size).

1. Booth Floor Plan

Your floor plan must clearly show:

- Overall booth dimensions
- Exact positions and dimensions of:
 - Walls and structural elements
 - Platforms (including height)
 - Major features (e.g. stages, demo areas, enclosed rooms, storage)
 - Large exhibits or equipment
- Width and location of all internal walkways

2. Booth Location & Orientation

- A plan showing your booth's position within the exhibit hall
- Clear indication of which sides are open to aisles
- Orientation (i.e. where the aisle frontage is)

3. Elevations (Front, Side, and Rear Views)

Provide fully dimensioned elevations showing:

- Overall height of the booth
- Height of all structures and features
- Steelwork / structural framework (if applicable)
- Staircases (including dimensions and positioning, if applicable)

4. Materials Specification

Provide a brief specification outlining:

- Materials used for walls, structures, flooring, and features
- Any glass elements
- Finishes (e.g. fabric, vinyl, timber, metal, etc.)